

## 15% CARRYOVER LIMITATION

According to Section 1127 of the No Child Left Behind Act of 2001, not more than 15 percent of Title I, Part A funds allocated to a district for any fiscal year may remain available for obligation for one additional fiscal year. This means that a district may **not** carryover more than 15% of its old year funds as of September 30.

The state Title I office may, once every 3 years, waive the percentage limitation if –  
(1) The agency determines that the district's request is reasonable and necessary; or  
(2) Supplemental appropriations for Title I, Part A becomes available.

The 15% carryover limitation does not apply to a district that receives less than \$50,000 in Title I, Part A funds for any fiscal year.

### STEPS FOR WAIVER REQUEST AND APPROVAL

1. The district Title I Coordinator must request a waiver in writing (email or hard copy) to the state Title I consultant. **The waiver must state that the district requests a waiver of the 15% carryover limitation for XX fiscal year. The request must contain the reason for the large carryover.**
2. The consultant verifies with David Millanti that the district has **not** had a waiver of the limitation within the past 3 years.
3. If appropriate, the state Title I consultant approves the waiver in writing (email or hard copy) stating the reason for the carryover. The approval also states that since the request appears to be reasonable, the waiver is approved. Please use the *Approval of Waiver* below. The approval should be copied to Judy Howard and David Millanti.
4. David will maintain an ongoing list of waiver approvals.

### APPROVAL OF WAIVER

(date of approval)

In accordance with Section 1127 of the *No Child Left Behind Act of 2001*, your district requested a waiver regarding the fifteen percent (15%) allowed carryover limitation of **FY20XX** Title I, Part A funds beyond the cutoff date of September 30, **20XX**.

Because this appears to be a reasonable request, the waiver of the 15% carryover limitation is approved. Unless otherwise authorized, the waiver may be granted only once every three years.

If you have any questions concerning this matter, please call me at 502-564-3791.

**(name of consultant approving waiver)**